



## BDCHS Student and Parent Dual Enrollment and Textbook Agreement

The student is responsible for understanding the dual enrollment (DE) registration process. A DE student at BDCHS will earn high school credit for successfully completed HCC courses. The credits and grades earned will appear on an official college transcript, establishing a college grade point average (GPA). HCC grades and credits will impact a student's BDCHS transcript and cumulative GPA. Grades of "C" or better qualifies for high school GPA bonus points.

It is the student's responsibility to confirm the BDCHS Office of Student Services receives an official HCC transcript at the completion of each semester. Courses completed at HCC can be worth either 0.5 or 1.0 credit as specified in the HCC Course Equivalency List. If an HCC class was used to fulfill a high school graduation requirement, the student must confirm it is reflected on the BDCHS transcript.

In accordance with the BDCHS philosophy of DE, if a student earns a grade of "D" or below for any HCC course, he/she will be ineligible to enroll in future DE courses. To regain eligibility, the individual must submit a statement explaining what has changed in his/her educational focus and why the student should be reconsidered. This must then be approved by BDCHS Administration. HCC can determine a student ineligible at any time.

The student understands this agreement authorizes Brooks DeBartolo Collegiate High School to send his/her Summary Worksheet and/or transcripts to Hillsborough Community College. He/she hereby releases BDCHS from any liability or damage that may result from sending this information.

Required textbooks are purchased by Brooks DeBartolo Collegiate High School (BDCHS) on behalf of the BDCHS, dual enrollment (DE) students and are the property of BDCHS.

After course registration, provide the HCC student schedule to the supervisor of dual enrollment, and required textbook list to the DE Textbook Coordinator. BDCHS will provide any requested textbook that has been previously purchased, or issue a voucher for the student to use at an HCC Bookstore for payment of the approved textbooks. The voucher must be signed by the BDCHS APA/APC. Upon use of the voucher, receipts must be turned into the DE Textbook Coordinator.

At the end of the semester, return all textbooks to BDCHS within three (3) days. If any of the textbook materials are damaged, written on, lost, or not turned in by the deadline, the student will be charged a textbook fine or the replacement cost of the textbook. Since textbook bundles often contain several separate materials and are not sold separately, students may be charged for the total cost of the textbook bundle if any one piece is missing. Do not write on any of the textbook materials as they will be reissued to future Dual Enrollment students. Students will not be permitted to check out additional Dual Enrollment textbooks until all issued textbooks have been returned and any applicable fines paid.

*By signing below, I understand and agree to the above information.*

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Student's name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's signature

\_\_\_\_\_  
Parent's name

\_\_\_\_\_  
Date